

Glenbrook High Schools
District 225
Office of Human Resources

To: Dr. Mike Riggle
Fr: Steve Caliendo
Re: Retirements: Certified
Adjustment to Retirement List 2015
Date: May 14, 2012

The purpose of this memo is to confirm that Barb Marzillo, Certified School Nurse at GBS, has submitted a letter of intent to retire at the close of the 2014-2015 school year. Mrs. Marzillo's letter of intent to retire was submitted in a timely manner to the Office of Human Resources earlier this school year. Her name was mistakenly omitted from the list of teachers given to the Board for action and approval at the April 23, 2012 Board of Education meeting.

I recommend that Mrs. Marzillo's letter be approved by the Board and her name be included on the list of certified staff scheduled to retire in June 2015.

Please let me know if there are questions concerning this recommendation.